

2023-2024 St. Margaret Mary School PTO
Meeting Agenda – January 11, 2024
7:00 pm – 7:30 pm

- I. Opening Prayer
- II. Principal Update – Mr. Read
 - a. Dress down day – Tuesday, January 16
 - b. Celebrating Catholic Schools Week – last week of January; details coming on events
 - c. Star testing - happening this week for reading and next week math testing. This testing occurs three time per year.
 - d. Hot lunch help needed - Wednesdays and Fridays. Please use this link to sign up to volunteer: <https://www.signupgenius.com/go/20F044AA8A729A5FA7-lunch>
 - e. Substitute teachers needed – contact Mr. Read if interested. Must fill out an application and get necessary clearances.
- III. PTO Committee Reports
 - a. President (Colleen Sanders):
 - Thanksgiving Lunch – occurred November 20; thank you to all volunteers that help this event be a success.
 - Brunch in Bethlehem – occurred December 21; thank you to all volunteers that help this event be a success.
 - Donuts with Santa – occurred December 10 in Church lobby instead of the pavilion due to the weather.
 - Restaurant Night – 3rd Tuesday of the Month
 - November 21, Panera \$106.57 raised for school
 - December 19, Blaze Pizza \$106.60 raised for school
 - January 16, Mama’s pizza on Derry Street (10% to school) 4-8 pm
 - Upcoming Events –
 - Catholic Schools Week (January 29 – February 2); no book fair this week because we already have lot of scholastic dollars. In the past there as not been as much interested in this one compared to the one earlier in the school year. PTO will again provide an appreciation lunch for both students and teachers ((maybe Tuesday of Catholic Schools week). PTO will also give gift cards to teachers (Amazon or Target).
 - Dudes and Daughters Dance – working on date but will likely be either March 1 or 8; Dana and Megan are the coordinators for this event.
 - Scholastic Dollars – placed large order for 3rd, 4th, and 5th books for the library; Mrs. Pronio also is getting some books.
 - Hot lunch volunteers are desperately needed – see link above under Principal update.

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- Booking field trips coming up – Jen Haste will again be coordinating bus transportation.
- Other spring events include talent show (date TBD), school picnic (5/23), spring festival (4/28), grandparents day (4/19) – more information in coming meetings
- b. Vice President (Tina Ring):
 - Requested the school used text messages in addition to emails to communicate with parents as they did in past years – Mr. Read stated he would look into it.
- c. Treasurer (Emily Nordfors):
 - R&K subs = \$530 raised
 - FUNraiser = gave check for half of the amount raised to school; PTO keeps the other half
 - Thanksgiving lunch cost about \$1000
 - Donuts with Santa cost about \$200
 - Breakfast in Bethlehem cost about \$170
 - Currently enough money remains for PTO to pay for field trip transportation
- d. Secretary (Tracey Mumma):
 - Please make sure your name is showing up in the participants list on zoom – either your first and last or your kid(s) so we can make sure your family is on the list for the dress down day
 - Meeting minutes will be posted on the PTO page of the STMMS website and will include any relevant links (PTO page on STMMS webpage, volunteer clearance information, etc.)
- e. Hot Lunch (committee chair open): see President's update above
- f. Uniform Exchange (Caroline Krall and Amanda Barnes): drop off any unneeded uniforms at school. If you have any uniform needs, please fill out the request form:
https://docs.google.com/forms/d/1lqiAERi8N2UJ_DANyhp80UGy0w88hT7xOK2daYV_Gn4/edit
- g. Social (Dana Dwyer):
 - Dudes and Daughters info to come; working on date but will likely be either March 1 or 8.
- h. Santa Shop (Heather Rutherford and Grace Corbally):
 - Occurred December 4 – 6 using Penguin Patch, the same company we used as last year.
 - Thank you to all volunteers that help this event be a success!
- i. Fundraising (Lycka D'Souza):

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- RTK subs December 13 raised about \$500; Thanks to Tina Ring for helping with delivery.
 - Checks are preferred over PayPal as there are now fees associated with PayPal
 - Next fundraiser - donate new or gently used shoes and they will be repurposed to other parts of the world. No money to donate, just donate shoes which combining service to the community as well as will raise money for the school.
- j. Outreach (Megan Harvey):
- No updates
- k. Breakfast with Santa (Kelly Fox, Jen Morris, Nikki Aliceia):
- December 10, after 9:30 am mass at church.
- l. SCRIP (Mary Fox, Emily Nordfors, Kristin Moise):
- Information on Scrip can be found at <http://stmmparishschool.org/Scrip>;
 - You buy gift cards at face value and a percent of each gift card bought goes half to the school and half towards your kid's tuition; you buying gift cards at face value
 - 3rd and 4th quarter rebates should be posted soon
- m. Golf Tournament (Shannon Sprow):
- Next year tournament is scheduled for October 25, 2024
- n. Spring Festival (Erin Morrison):
- April 28 afternoon event; working on getting food trucks
- IV. Parent Questions and/or Concerns
- a. Updates on junior achievement is to occur – they will discuss this during the next school board meeting; looking for volunteers for this program; reach out to Mr. Read
- b. Athletic Association – Spirtwear Store is open link is https://shop.goaionline.com/st_margaret_mary/shop/home
- V. Other PTO Resources:
- a. Volunteer Clearances: website link for how to getting clearance to volunteer is: <http://www.stmmparishschool.org/e-files>.
- b. Hot lunch – Wednesdays and Fridays
- Pay for lunches at <http://ezschoolapps.com/>
 - Volunteers are needed to service lunch; shift is 11:00am to 1:30 pm. You must have valid diocesan clearances and sign in at the office before supervising. Please use this link to sign up to volunteer: <https://www.signupgenius.com/go/20F044AA8A729A5FA7-lunch>

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- c. Recess Duty:
 - Volunteers are needed to help supervise recess. You must have valid diocesan clearances and sign in at the office before supervising. Please use this link to sign up to volunteer:
<https://www.signupgenius.com/go/20F044AA8A729A5FA7-45475412-stmm>
- d. Uniform Exchange Form: <https://forms.gle/rCpaYdg3fUupZVCw9>
- e. Scrip Information: <http://stmmparishschool.org/Scrip>
- f. PTO email address is stmmspto@gmail.com
- g. PTO page of STMMS website is <http://stmmparishschool.org/PTO>
- h. STMMS PTO has a Facebook page is named: St Margaret Mary School PTO
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VI. Closing Prayer

VII. Next Meeting: Tuesday, February 13, 2024 at 7:00 pm via Zoom